

EMPLOYMENT APPLICATION

Hire Date _____ Position _____

Rate of Pay _____ Approved by _____

OFFICE USE ONLY

Position(s) applied for _____

Date of Application _____

NAME _____
First Name MI Last Name

ADDRESS _____
Physical address City State ZIP

TELEPHONE(_____) _____ SS# _____ / _____ / _____

I am a United States Citizen or otherwise authorized to work in the United States on an unrestricted basis? Yes No

Whom may we thank for your employment referral? _____

Do you have any friends or relatives working here? If yes, who _____

Date available for work _____ Desired wage \$ _____

Are there any dates/times you are unable to work? Yes No please explain _____

EDUCATION	School Name & Location	Subjects studied
High School	_____	_____
College/Trade	_____	_____
Highest level of education completed (circle) 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17+		

WORK EXPERIENCE – Start with your present or last job.

Employer _____ Address _____

Telephone (_____) _____ Supervisor _____

Job Title _____ Reason for leaving _____

Dates employed (from) _____ (to) _____ Pay rate (start) _____ (end) _____

WE ARE AN AT-WILL, EQUAL OPPORTUNITY EMPLOYER We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, marital or veteran status, disability, or any other legally protected status.

APPLICANT'S STATEMENT

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be considered sufficient cause for my dismissal. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I release the listed references and all employers to provide you with any and all applicable information they may have. This application for employment shall be considered active for a period of time not to exceed 45 days. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

I understand and agree that, if hired, my employment is **AT-WILL**. **THIS MEANS THAT, IF HIRED, EITHER THE COMPANY OR I CAN END THE EMPLOYMENT RELATIONSHIP AT ANY TIME AND FOR ANY OR NO REASON.**

Signature _____ Date _____